

Report to: General Purposes Committee Meeting – 30 November 2023

Director Lead: Matthew Finch, Director – Communities & Environment

Lead Officer: Damian Wilkins, Environmental Health & Licensing Manager

Report Summary	
<b>Report Title</b>	Update on Performance and Enforcement Matters
<b>Purpose of Report</b>	To provide Members of the Committee with details of the various activities undertaken by the Licensing Team in relation to Hackney Carriage/Private Hire Drivers, Private Ambulance Drivers together with House to House and Street Collections.
<b>Recommendation</b>	That the report be noted.

## 1.0 Background

- 1.1 A new applicant for a Hackney Carriage/Private Hire Drivers or Private Ambulance Drivers Licence has to undergo various checks. These include a: Disclosure & Barring check; DVLA check; two references are required; Group II medical; and knowledge & ability tests.
- 1.2 This report covers the period from 1 July to 30 September 2023 inclusive and sets out the range and number of licence applications during this period. It also highlights any activity required as a result of the applications:

Application Type	New Applications Rec'd	Renewal of Applications Rec'd	Number Issued	Comments
Hackney Carriage/ Private Hire Driver	7	7	14	
Ambulance Drivers	5	3	8	
Hackney Carriage Vehicles	7	11	18	
Private Hire Vehicles	2	2	4	
Private Ambulance Vehicle Licence	0	2	2	

### 1.3 Street Collections

Although two Permits were granted for this period (Barnardo's & Royal Air Forces Association), at the time of writing, we have not received confirmation that these collections went ahead or the sums collected.

### 1.4 House to House Collections

The table below sets out the numbers of collections undertaken within the reporting period of 1 July to 30 September 2023 and the charities supported. The organisations undertaking the collections are required to complete a return that sets out the 80 % of the collection that is returned to the charity.

Charity	Date	Total Amount Collected	% Returned to Charity
Yorkshire Children's Trust	1/7 to 31/7 2023	£94.66	80%
World Cancer Care	1/7 to 30/9 2023	£268	80%

### 1.5 **Enforcement Issues**

Enforcement Activity between 1 July to 30 September 2023

Location	Activity	Date Case Opened	Action taken
Castle House	Routine Inspection	4 Aug 2023	All in order
Jessop Way, Newark	Routine Inspection	4 Aug 2023	All in order
Jessop Way, Newark	Routine Inspection	4 Aug 2023	All in order
Jessop Way, Newark	Routine Inspection	4 Aug 2023	All in order
Castle House	Routine Inspection	4 Aug 2023	All in order
Castle House	Routine Inspection	4 Aug 2023	All in order
Newark	Excessive fare quote (£61) for a short distance by Z Cars (now owned by DG Cars)	11 Sept 2023	Investigation undertaken by LEO. DG Cars unable to trace the call. Warning provided.
Newark Town Centre	Routine Inspection	20 Sept 2023	All in order

### 2.0 Proposal/Options Considered

This report is intended to provide Members with a summary of the various activities undertaken by the Licensing Team in relation to Hackney Carriage/Private Hire Drivers, Private Hire Ambulance Drivers together with House to House and Street Collections.

### 3.0 **Implications**

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

There are no implications arising from this report.

**Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None